MEMORANDUM, DCD #24, 2020-21

To: Chairs and Academic Director
Cc: Chairs' and Academic Director's Assistants
From: Corinne Beauquis, Special Advisor on Experiential Education
Date: 12 May 2021
Re: Experiential Education Fund (Fall 2021-Winter 2022) – Call for Proposals
Note: For distribution broadly

I am writing to invite your proposals for support for curricular and co-curricular initiatives for the **Fall 2021-Winter 2022** of the **Dean's Experiential Education Fund**. We especially encourage proposals for remote experiential pilot projects (Fall 2021) and remote and on-site pilot projects (Winter 2022) which are integrated with program curricula and aligned with faculty teaching and research interests. There are two funding tiers available. Projects will be funded for one term (Tier I) and up to one year (Tier II). Please submit proposals to Experiential UTSC experiential.utsc@utoronto.ca.

The deadline for this funding cycle is **June 05, 2021.** Questions should be directed to Corinne Beauquis, Special Advisor on Experiential Education at corinne.beauquis@utoronto.ca.

We encourage meaningful consultations within units and broad participation in imagining remote experiential education opportunities. We invite you to put your best and most innovative ideas forward! Examples of remote experiential education opportunities include: remote consulting, group projects using BBCollaborate or Zoom, remote research, remote internships, remote guest speakers, remote tutoring.

Proposals for each tier will be evaluated on their intrinsic merit and the degree to which they align with the **University of Toronto's (2017) White Paper**. All project proposals must be reviewed by the respective department head. Tier II applications require a supporting letter from the department head(s).

For further guidance and support, we encourage you to attend **Virtual Coffee Chats** on one of the following dates:

   Wednesday, May 19, 2021 01:00 PM
   Wednesday, June 16, 2021 01:00 PM
   Wednesday, July 21, 2021 01:00 PM
   Wednesday, August 18, 2021 01:00 PM

Join Zoom Meeting
https://utoronto.zoom.us/j/85706067111
Meeting ID: 857 0606 7111
Passcode: 493289

The following resources will guide you in designing your remote experiential education opportunities:

   - Remote_Experiential_Learning_Technology:
https://q.utoronto.ca/courses/187619/files/8250859?module_item_id=1573219

      - Remote Experiential Learning Resources Site: https://utoronto.sharepoint.com/sites/dvpp-aelr

   - Webinar Series: Adapting Experiential Learning for Remote Delivery:
https://utoronto.sharepoint.com/sites/dvpp-aelr/SitePages/Adapting-EL-for-Remote-Delivery---PD-Series.aspx

      - Experiential Learning Hub: https://experientiallearning.utoronto.ca/faculty-staff/

- Experiential Learning Hub: Success in a Remote Environment: https://experientiallearning.utoronto.ca/wp-content/uploads/Working-Remotely-Student-Module.pdf

Please consider signing up for the Experiential Learning Listserv: experiential-learning@utsc.utoronto.ca

Tier I: Course-based Experiential Learning Enhancement
Up to $2,500, awarded in summer 2021 for the Fall 2021 and Winter 2022 terms. One course can receive one grant per academic year. All U of T Scarborough faculty members who teach an existing course with an experiential learning component, or wish to add an experiential learning component to their course, are encouraged to apply.

Tier II: Departmental and Cross-departmental Experiential Learning Initiatives
Funding from $2,500 to $20,000, awarded in summer 2021 for the Fall 2021 and Winter 2022 terms, is available for projects that integrate experiential learning at a program/curricular level as a collaborative and intentional effort of multiple members of one or more academic units. Co-curricular initiatives are also eligible for funding through Tier II but must align with broader program goals and/or directly support the professional development of students.

Department/faculty-led collaborative teams within and across departments/units are encouraged to apply.
Please use the EE Fund Application Form developed by our office.

Eligible Expenses
- Hiring casual staff for project development, coordination, and implementation. (Support for placement development and curricular integration is offered centrally through our Co-op Offices and the Centre for Teaching and Learning.) Proposals requesting staff support should describe how it would complement existing staff resources on campus.
- Hiring teaching and research assistants for programming and support
- Reimbursement of student expenses
- Costs associated with student preparation for experiential learning
- EL-related technology support
- Honoraria for external partners
- Student stipends
- Project events (workshops, student conferences, community events, etc.)
- Communication and dissemination (websites, graphic design, printing, etc.)

Reporting
Grant recipients are expected to submit a report upon completion of the funding cycle. To build capacity and foster curricular and pedagogical innovation around experiential learning, grant recipients will be encouraged to share their project outcomes and learnings in a variety of formats more broadly across campus.

Previously funded projects applying for a subsequent year of funding must submit their Final Report as part of their Fall 2021-Winter 2022 application package.

Corinne Beauquis, Ph.D
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Associate Professor Teaching Stream

www.utsc.utoronto.ca/experiential